

Permissions Are On for June 30th Transmissions

Permissions are now on for the June 30th *Personnel Approval* and **FINAL FACTS Approval** transmissions.

You may transmit as many times as necessary until the end of business on June 30th. If you are a member of a Super Site, your Super Site may have designated an earlier due date.

Dates to Remember

June 30, 2014 - FINAL *FACTS* & *Personnel Approval* Transmissions

July 3 - 4, 2014 - Office Closed in Observance of 4th of July

July 15, 2014 - Regular Term Orphanage Claim Transmission

Personnel Reimbursement Instructions Available

The Special Education Personnel Reimbursement Instructions and the differences document are now available on our website. We have also added additional Personnel Reimbursement documents that will be a great resource when working on the Personnel claim. We highly recommend that you review each of these documents before you begin the Personnel Reimbursement claim.

[2013-2014 Personnel Reimbursement Instructions](#)

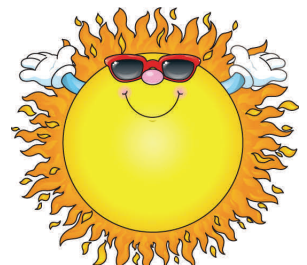
[2013-2014 Personnel Reimbursement Instructions Difference Document](#)

[Special Education Personnel Data Transmission Memo](#)

[Special Education Personnel Employed in Excess of 1.0 FTE Memo](#)

[Special Education Personnel Frequently Asked Questions](#)

[Home Hospital Instruction and Reimbursement Frequently Asked Questions](#)



Inside this Issue . . .

Permissions Are Now On for June 30 th Transmissions	1
Personnel Reimbursement Instructions Available	1
Event Registration	2

Summer Office Schedule: Harrisburg Project is available for assistance Monday - Thursday, 7:30 AM - 4:00 PM.

Event Registration

Registration for all events, both online and at location, may now be found at the following link:

[Event Registration](#)

Date	Location	Name	Time	Notes
6/10/14	Online	Creating Cost Centers in iePoint >	9:00 AM - 11:00 AM	
6/11/14	Online	ISBE 50-66A Tuition Cost Sheet	9:00 AM - 11:00 AM	
6/12/14	Online	Final Transmission To-Do List	1:30 PM - 2:30 PM	
6/17/14	Online	Final Transmission To-Do List	9:00 AM - 10:00 AM	
6/26/14	Online	Final Transmission To-Do List	9:00 AM - 10:00 AM	
7/08/14	Online	Creating Cost Centers in iePoint >	1:30 PM - 3:30 PM	
7/10/14	Online	ISBE 50-66A Tuition Cost Sheet	1:30 PM - 3:30 PM	
7/17/14	Online	Start New Year	9:00 AM - 10:00 AM	
7/21/14	Online	Creating Cost Centers in iePoint >	9:00 AM - 11:00 AM	
7/23/14	Online	ISBE 50-66A Tuition Cost Sheet	9:00 AM - 11:00 AM	
7/28/14	Online	Start New Year	9:00 AM - 10:00 AM	
7/29/14	Online	Creating Cost Centers in iePoint >	1:30 PM - 3:30 PM	
7/31/14	Online	ISBE 50-66A Tuition Cost Sheet	1:30 PM - 3:30 PM	
8/05/14	Online	Start New Year	2:00 PM - 3:00 PM	
8/12/14	Online	Start New Year	9:00 AM - 10:00 AM	

Please Note: If you are unable to attend a training in which you have registered, please refer to your registration email and click “cancel your registration” found at the bottom of the email.

Important Notice:

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.