



Harrisburg Project

Software Support for Special Education

WEEKLY NEWS BRIEFING

JANUARY 7, 2013

www.hbug.k12.il.us

support@hbug.k12.il.us

800-635-5274

We're Back!

Harrisburg Project is back from holiday break and is ready to assist you with *iepoint* > during the upcoming new year. Remember, we are only a phone call or email away should you need any assistance.

Dates to Remember

January 21, 2013 - Office Closed in observance of Martin Luther King Jr. Birthday

January 25, 2013 - Optional *FACTS* and *Personnel Approval* Transmissions

Optional *FACTS* & *Personnel Approval* Transmissions

Permissions are now on for the optional *FACTS* and *Personnel Approval* Transmissions that are due Friday, January 25, 2013.

You may transmit as many times as necessary until the end of business on Friday, January 25th. If you are a member of a SuperSite, your SuperSite may have designated an earlier due date.



Tech Tip: Backup Your Data

Be prepared for the Winter storm season! Make sure you have a **DAILY** backup of *iepoint* > 2013 since a power outage can cause your data to become corrupted.

Harrisburg Project maintains all *Send Copy of Data* files for 180 days which can be used to restore lost data. Be proactive instead of reactive; send a copy of data today from *File -> System Maintenance -> Send Copy of Data*.

Please Note: Harrisburg Project SHOULD NOT be used as the primary source for backing up your *iepoint* > database.

Inside this Issue . . .

We're Back!	1
Optional <i>FACTS</i> & <i>Personnel Approval</i> Transmissions	1
Tech Tip: Backup Your Data	1

Important Notice:

Please do not include any student or personnel information in e-mail and voicemail communications with Harrisburg Project. We also ask that clients refrain from sending any e-mail attachments containing sensitive information.