




23-24 School Year Kickoff and Q & A



Presented By Harrisburg Project



Agenda

ISBE Instruction Manuals

2023-2024 Due Dates

Exit Data

NEW!

Reminders

Individual Training

Questions

Support





ISBE Instruction Manuals

Student With Disabilities Data Collection and Approval Instructions

COMING SOON!!!

The release will be announced in our weekly Newsbriefing.
The new manual will be posted at: www.hbug.k12.il.us -> Manuals & Guides



Upon distribution of this training material, all information was in accordance with Students with Disabilities Data Collection Approval. Instructions distributed by the Illinois State Board of Education. (This manual should always be consulted to verify up-to-date information.)

ISBE

Instruction Manuals

www.hbug.k12.il.us

I-Star

Manuals & Guides

I-Star User Guide (updated 9/6/2023)

Harrisburg Project Newsbriefing Archive

Students with Disabilities Data Collection and Approval Instructions (November 2022)

Changes in Students with Disabilities Data Collection and Approval Instructions (November 2021 vs November 2022)

Special Education Personnel Data Collection and Approval Instructions (January 2022)

Changes in Special Education Personnel Data Collection and Approval Instructions (January 2022 vs January 2023)


Students with Disabilities Claim and Reimbursement Instructions (March 2023)

Changes in Students with Disabilities Claim and Reimbursement Instructions (May 2022 vs March 2023)

Child Count Flow Chart

Fund Code N Flow Chart

Order Manuals



Reports


User Guide

Application Reports

Data Collection and Approval Instructions

Claim and Reimbursement Instructions

4



2023-2024 DUE DATES

October 16, 2023	Exit Data
February 21, 2024	December 1 Child Count
March 8-22, 2024	Supt. Child Count Certification
May 1, 2024	Pre-March 2 Fund Code DEF Approvals
June 14, 2024	Regular Term Fund DEF Orphanage Approvals
July 15, 2024	Excess Cost
July 31, 2024	Personnel Approvals, All Student Approvals & Claims (except Fund B)





HARRISBURG PROJECT PLANNING CALENDAR




ISBE PLANNING CALENDAR



Click [here](#) to print or visit
www.hbug.k12.il.us -> Upcoming
Deadlines







Currently located under Hot Topics on
www.hbug.k12.il.us



Exit Data

If a student has not returned for services in the current school year,
delete the approval record in 2023-24,

Actions	Ind	Student Name & Grade	SIS Id
   	11 13	Adams, DemoSabine Isa (N/)	999999010

Enter End Date from the 2022-23 school year.
Select an Exit Code.

Prior Year Exit data					
Resident District	Fund Code	Facility Code	Begin Date	End Date	Exit Code
20-083-0030-26 Harrisburg CUSD 3	A		8/17/2022	Current: <input type="text"/> New: <input type="text"/> MM/DD/YYYY	Current: <input type="text"/> New: <input type="text"/>

☐ I do not have prior year information available. This will be required by 10/02/2023

Exit data cannot be bypassed after 10/02/2023.
Exit data is due 10/15/2024.

NEW!

INTERPRETER DATA COLLECTION



- Beginning this school year (23-24), districts must collect interpreter data for IEP meetings.
- Each school district must record this data on the IEP Conference Summary Report.
- Aggregate Interpreter Data will be collected and reported in I-Star at a school level, annually.
- Interpreter data is due in I-Star June 30, 2024.

REGISTER FOR INTERPRETER DATA COLLECTION WEBINAR

HERE OR AT WWW.HBUG.K12.IL.US -> EVENTS



REMEMINDER

Exit Data is due October 16, 2024 in I-Star.

Before the due date, review the Exit Data module in I-Star.

Change the school year to 2022-2023.

Click the Missing Exits tab to see if any records have been deleted in the 2023-2024 school year.

Approvals and Claims

Student

Personnel

Student Residential

Student Approvals Override

Combine B Fund Claims

IEP

Approvals

Claims

Program Definition

Upload Files

Caseload Definition

Exit Data

Admin

Filters

School Year: 2022-2023

Resident District: Harrisburg CUSD 3 - 20-083-0030-26

Exits

Missing Exits

Actions	RCDT	District	SIS Id	Student Name	Fund	Begin Date	Exit Date
+	20-083-0030-26	Harrisburg CUSD 3	999999010	Adams, DemoSabine Isa	X	8/18/2022	
+	20-083-0030-26	Harrisburg CUSD 3	999999105	Anderson, DemoJavier Brett	E	8/30/2022	



Mass Change

Mass Change needs to be
completed by October 2, 2023:

Recorded Training
Training Notes



Hot Topics

- Want Customized Training?
Register Now!
- NEW! I-Star New User
Training
- NEW! Start New Year & Mass
Change in I-Star**
- ISBE Special Education Data
Road Map
- 2023 Summer Dates to
Remember
- NEW! Fund B Claims
- Commonly Questioned I-Star
Error Codes and Descriptions



Individual Training

Register for an individual training on
our website: www.hbug.k12.il.us

Hot Topics

 **Want Customized Training?
Register Now!**


Supply mailing address for materials when
completing request form

Your Name	
School District or Cooperative	
Topic(s) to be Discussed <small>(Select one or more)</small>	<input type="checkbox"/> New User - Student
	<input type="checkbox"/> New User - Personnel
	<input type="checkbox"/> Claims
	<input type="checkbox"/> Case Load
	<input type="checkbox"/> Events
	<input type="checkbox"/> Transportation
	<input type="checkbox"/> SPP Indicator 5a
	<input type="checkbox"/> SPP Indicator 6a
	<input type="checkbox"/> SPP Indicator 11
	<input type="checkbox"/> SPP Indicator 13
<input type="checkbox"/> Claims Packets	
Expected Number of Attendees <small>(Including yourself)</small>	1
Would you like printed training materials to be shipped to a specified address?	
<input checked="" type="radio"/> Yes	
<input type="radio"/> No	
Address 1	
Address 2 (optional)	
City, State & Zip Code	
How would you prefer to be contacted?	
<input type="checkbox"/> Phone	
<input type="checkbox"/> Email	
Contact Me!	




Find us on Facebook!





SUPPORT

Harrisburg Project



(800) 635-5274
support@hbug.k12.il.us
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